



SENT TO COUNCIL:

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Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Leslye Corsiglia
Sara L. Hensley

SUBJECT: SEE BELOW

DATE: January 26, 2005

Approved

Date

1. 31. 05

INFORMATION

SUBJECT: PUBLIC HEARING TIMELINE FOR THE CONSOLIDATED PLAN FOR 2005-2010 AND THE ANNUAL ACTION PLAN FOR FY 2005-06.

SUMMARY

This memo serves to inform the Mayor and City Council about the timelines and hearing schedule for public meetings and Council participation in the Consolidated Plan for 2005-2010 and the Annual Action Plan 2005-2006, which outlines a community's plan for addressing its housing and community development needs and is a prerequisite for federal housing funding. This federally mandated report, prepared by the Housing Department and the Department of Parks, Recreation and Neighborhood Services is submitted to the U.S. Department of Housing and Urban Development (HUD).

BACKGROUND

In 1990, then President George Bush signed the National Affordable Housing Act of 1990 (the Act), which reaffirmed the national commitment to provide decent, safe and sanitary housing for all. The Act restructured existing federal programs and required that jurisdictions providing matching funds ensure community participation and partnership.

The centerpiece of the Act is the Consolidated Plan, which outlines a community's plan for addressing its housing and community development needs and is a prerequisite for federal housing funding.

The federal government requires that cities annually combine the following federal documents into one Consolidated Plan submission:¹

¹ It does not combine the programs themselves.

1. The **Emergency Shelter Grant (ESG)** application, a program that provides matching formula grants to help fund the renovation of buildings used as emergency shelters, shelter operating expenses and other essential services to the homeless;
2. The **HOME Investment Partnership (HOME)** Program Description, a block grant-type program that provides financial assistance to help increase the supply of affordable rental and homeownership housing for low-income households, through the acquisition, rehabilitation or construction of affordable housing, or through the provision of tenant-based rental assistance;
3. The application for the **Housing Opportunities for People with AIDS Program (HOPWA)**, a program that provides local jurisdictions and nonprofits with resources and incentives to devise long-term strategies for meeting the housing needs of individuals with AIDS and their families; and
4. The **Community Development Block Grant (CDBG)** Final Statement, a program that supports the development of viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for low- and moderate-income households.

ANALYSIS

The preparation of the Consolidated Plan is guided by the following three major commitments and priorities expressed by HUD:

- To provide decent housing by assisting the homeless in obtaining appropriate housing; by preserving the affordable housing stock; by increasing the availability of permanent housing that is affordable to lower-income households without discrimination; and by increasing the supply of supportive housing for those with special needs.
- To provide a suitable living environment by improving the safety and livability of neighborhoods; by reducing the isolation of income groups within an area through de-concentration of housing opportunities and revitalization of deteriorating neighborhoods; by restoring and preserving properties of architectural, historic or aesthetic value; and by conservation of energy resources.
- To expand economic opportunities by creating jobs accessible to lower-income persons; by providing access for lower-income households to mortgage financing and credit for development activities that promote long-term community viability; and by empowering lower-income persons to achieve self-sufficiency to reduce poverty in federally-assisted and public housing.

To meet these objectives, the Consolidated Plan must include the following six components:

- (1) A housing and homeless needs assessment;
- (2) A housing market analysis;
- (3) An analysis of the priority needs and strategies and objectives to meet those needs, including both housing needs and non-housing community development needs;
- (4) An action plan, including a discussion of general priorities for the use of HOME, HOPWA, ESG funds and a list of the proposed projects to be funded under the CDBG program;
- (5) Certifications; and
- (6) A monitoring plan.

Every five years, the federal government requires that the entire document be updated. During the intervening years, only the Annual Action Plan must be submitted for approval, along with any substantial changes to the rest of the text.

This year begins a new, five-year cycle for every jurisdiction to submit a Five-Year Consolidated Plan. The City will be required to provide a new five-year plan for the period 2005-2010. This Five-Year Consolidated Plan will assess our City's current housing market, analyze demographic, ethnic and socio-economic situations of our City's residents, and report our City's greatest community and housing and homeless needs for various populations (disabled, seniors, families, etc.). This analysis is then used to determine "priority" needs, strategies and objectives for reducing the most prevalent barriers to housing and services in our community. This Five-Year Consolidated Plan will then become the basis for our City's strategy in allocating federal CDBG, HOME, HOPWA, and ESG dollars.

In addition to the Five-Year Consolidated Plan, the City will also be required to submit an Annual Action Plan 2005-2006, which provides a one-year strategy for meeting our goals stipulated in the Five-Year Plan.

COST IMPLICATIONS

Without an approved Consolidated Plan, the City of San José will not be eligible to receive housing and community development funds – including CDBG, HOME, HOPWA and ESG funds – from the federal government.

PUBLIC OUTREACH

The Consolidated Plan regulations require that jurisdictions hold at least two public hearings for the Consolidated Plan – one hearing before the Plan is prepared in order to gain public comments on the community's needs and one after the Plan is published for citizen review. The federal government also requires a 30-day review period to receive public comments on the Plan.

HONORABLE MAYOR AND CITY COUNCIL

January 26, 2005

Subject: Public Hearing Timeline for the Consolidated Plan 2005-2010 and Annual Action Plan for 2005-06

Page 4

Finally, it is required that information be published in the newspaper regarding where the public may review the entire Plan and/or make public comment, including a list of public hearings.

The City of San José routinely holds more public hearings than required by the federal government and plans to hold seven this year. The City sends out public hearing notices to over 300 organizations and individuals concerned about community development and affordable housing issues. A hearing timeline and public announcement notice are attached for your information. Please feel free to share and distribute them to your constituency.

The public review and comment period begins on April 1, 2005 and ends on May 1, 2005. The City Council will take public comment regarding the community's needs at its City Council meeting on April 5, 2005. The final City Council hearing will be held on May 3, 2005 at which time it is anticipated that the Council will consider all input received to date and adopt both the Five-Year Consolidated Plan and Annual Action Plan.

COORDINATION

Preparation of this report was coordinated with the City Attorney's Office.

SARA L. HENSLEY
Director of Parks, Recreation
and Neighborhood Services

LESLEY CORSIGLIA
Director of Housing

Attachments (2)

2005 CONPLAN HEARING TIMELINE

[illegible]



PLEASE POST

**NOTICE OF PUBLIC HEARING AND
CALL FOR INFORMATION
CONSOLIDATED PLAN FOR 2005 – 2010 AND
ANNUAL ACTION PLAN 2005-2006**

The Five Year Consolidated Plan (ConPlan) and Annual Action Plan are strategies developed by every jurisdiction receiving federal housing and community development funding. The ConPlan helps a community to establish a unified vision for its community development and housing activities by creating an opportunity for strategic planning through citizen participation. The Annual Action plan provides a one-year strategy on how the City will address those needs. The following table is a schedule for the completion and list of public hearings for the Consolidated Plan and Annual Action Plan.

The City encourages all interested parties to come give your views on affordable housing and community development needs in San José at any of the following meetings. Your input will help shape the City's development of the federally required Consolidated Plan for 2005-2010 and the Annual Action Plan 2005-2006.

What?	Who?	Where?	When?
Hearing regarding CDBG Applications	CDBG Steering Committee	Northside Community Center 488 N. 6 th St/Empire San José, CA	February 2, 2005 from 6 p.m. – 9 p.m.
Public Hearing regarding the community's housing needs	Housing Advisory Commission	4 N. Second St., Suite 1350 San Jose, CA	February 10, 2005 at 5:30 p.m.
Hearing regarding CDBG Applications	CDBG Steering Committee	San Jose City Hall 801 N. First St., Rm 204 San Jose, CA	February 12, 2005 from 9a.m. – 5 p.m. and February 23, 2005 from 6 p.m. – 9 p.m.
CDBG review of funding recommendations and discussion of the rating criteria	CDBG Steering Committee	Yu-Ai-Kai Center 588 N. 4 th St. San Jose, CA	March 2, 2005 from 6 p.m. – 9 p.m.
CDBG Steering Committee Approval of staff Recommendations	CDBG Steering Committee	Portuguese Community Center 1115 E. Santa Clara St, Ste. A San Jose, CA	March 17, 2005 from 6 p.m. – 9 p.m.
The draft CONPLAN will be available for 30-day public review and comment	Housing Department	4 N. Second St., Suite 1350 (408) 277-4747	April 1, 2005 – May 1, 2005
First City Council public hearing	Mayor and City Council	San Jose City Hall, 801 N. First St. City Council Chambers	April 5, 2005
Housing Advisory Commission hearing on draft document	Housing Advisory Commission	4 N. Second St., Suite 1350 San Jose, CA	April 14, 2005 @ 5:30 p.m.
Final City Council hearing and approval of Consolidated Plan and Annual Action Plan	Mayor and City Council	San Jose City Hall, 801 N. First St. City Council Chambers	May 3, 2005
Submittal of Consolidation Plan and Annual Plan to the US Department of Housing and Urban Development			May 13, 2005

COMMUNITY INPUT ABOUT HOUSING NEEDS IN SAN JOSE IS GREATLY APPRECIATED. Specifically, we are looking for your input on the housing needs of seniors, people who are disabled, and other special needs groups. Information can be provided verbally at one of the hearings noted above, or in writing. For questions about the Consolidated Plan and its schedule, call Melissa Whatley at the Department of Housing (408-277-2241). Persons needing special assistance under the Americans with Disabilities Act should call at least 48 hours prior to any hearing to ensure that their needs can be appropriately accommodated.

PARA RESIDENTES QUE HABLAN ESPANOL: Esta información sobre los Programas de Vivienda de la Ciudad de San José puede ser muy importante para Usted. Por favor traduzca este boletín.

CƯ DÂN NÓI TIẾNG VIỆT: Bản công cáo về chương trình đầu tư gia cư năm năm này có thể quan trọng đối với bạn. Xin hãy nhờ người chuyển ngữ cho bạn.